

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 6, 2020 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Nelson called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Inspector Baker; Engineer Gravel; Attorney Thames; Parks and Recreation Director Okey; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda-None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Work Session Minutes – December 16 ,2019
- B. Approval of Amendment 3 to Anoka County Connectivity Services Agreement
- C. Approve Attendance to Tour Conference for Jessica Abt
- D. Resolution 20-02 Accepting Monetary Donation
- E. Approve Right of Way Application – MCImetro Transmission Services Corp.
- F. Sign Permit
- G. Contractor's Licenses
- H. Correspondence

Councilmember Wendling expressed his appreciation for Resolution 20-02 for the donation to the Police Department.

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that the Public Works Department have continued to flood, sweep and shovel the ice rinks; continuing to collect the garbage and recycling at the parks, and working on repairs to the maintenance equipment. He stated that the Department hung the Christmas lights at the city parks, Public

Works building and City Hall. He reported that the Department plowed six times and salted seven times in the month of December.

Mr. Randall reported the Department replaced the lights on the buildings at Lakeside Park, City Hall and the Water Treatment plants with LED lights. He stated that plans are being prepared for sewer grouting on the sewer at 81st Avenue and Monroe. He reported that there are some joints leaking but there is no sand coming into the sewer.

Mr. Randall reported all the water meters have been read for the quarter and 26 were not able to be read. He stated that the water department is working on making the repairs to the meters. He reported that he met with staff at RISE Inc. on Sunset Road regarding the plugged sewer lines coming from their business and the frequency of the water plant pump needing to be pulled because of debris in the sewer lines from their business.

Councilmember Goodboe-Bisschoff inquired if RISE could be fined for the sewer issues and the flushing of materials. Mr. Randall stated that he is not 100 percent certain that RISE is causing the problems however, since he has spoken to the staff, the problems with the sewer and pump have stopped.

8. Code Enforcement Report

Building Inspector Baker reported that he attended the Council meetings on December 2 and December 16 and met with Nick Henly, City of Mounds View, to review the Joint Powers Agreement between the cities of Spring Lake Park and Mounds View.

Mr. Baker stated that a total of seven building, seven mechanical, six plumbing and two zoning for a total 23 permits issued compared to a total of 34 in 2019. He reported that Code Enforcement conducted 53 inspections in the month of December including 24 rental, nine nuisance and 22 fire inspections.

Mr. Baker reported that at the end of the year, the Code Enforcement Department has been working on finishing up on all the rental inspections and currently there are three needing an initial inspection and five reinspection.

Mr. Baker reported that the commercial Fire Inspection program is up and running. He reported that he has found a high amount of violations at most inspections, but the parties have been working hard to correct the issues. He stated that a self-inspection check list prior to the inspection has been successful and the majority of the properties have had the sprinkler systems, fire alarms and extinguisher serviced and tests prior to the initial inspection.

Mayor Nelson thanked Mr. Baker for his hard work over the past few months and for his professionalism.

9. ORDINANCES AND/OR RESOLUTIONS

A. Ordinance 462 Amending Chapter 113 of the City Code Relating to Pawnbrokers

Administrator Buchholtz reported that with the City Council's adoption of the contract implementing the LEEDS system, staff prepared ordinance amendments to update the ordinance with the new system requirements.

Administrator Buchholtz stated that the ordinance replaces references to the old "automated pawn system (APS)" with an electronic reporting and criminal investigation system", which essentially removed a brand name and replaces it with a generic description so that if the system changes again, an ordinance amendment

will not be necessary. He stated that the ordinance amends outdated language from the ordinance and established an administrative penalty system for violations of the ordinance. He stated that while the City has had excellent compliance from the current licensee, this change will provide the City Council with additional tools for addressing code violations. He stated that the ordinance also updates language relating to the transaction records.

Mayor Nelson stated that he had reviewed the changes and was in favor of them.

Attorney Thames reported that he had reviewed the draft and provided an updated copy of the changes to the Council. He stated that proposed amendments are acceptable and recommended approval.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE ORDINANCE 462 AMENDING CHAPTER 113 OF THE CITY CODE RELATING TO PAWNBROKERS WITH AMENDMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 20-01 Authorizing Summary Publication of Ordinance 462, An Ordinance Amending Chapter 113 of the Spring Lake Park City Code Related to Pawnbrokers

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE RESOLUTION 20-01 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 462, AN ORDINANCE 113 OF THE SPRING LAKE PARK CITY CODE RELATED TO PAWNBROKERS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. 2020 Appointments

Mayor Nelson presented the 2020 appointments to the City Council. Mayor Nelson stated that there had not been many changes since the reorganization of appointments in July 2019 after former Mayor Hansen resigned.

MOTION MADE BY MAYOR NELSON TO APPROVE 2020 APPOINTMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Ratify LELS Local #7 Patrol Contracts

Administrator Buchholtz reported that on December 31, 2019, the LELS Local #7 – Patrol Union employees accepted the following offer negotiated by the Police-Patrol Negotiation Committee:

1. Article 25 – Duration: January 1, 2020 through December 31, 2021.

2. Appendix A – Compensation

2020 – 3%

2021 – 3%

\$500 market rate adjustment for each year of the contract

3. Appendix B – Uniform Allowance

\$870.00 for 2020
\$890.00 for 2021

4. Appendix B – Education

Add language to Appendix B – Education:

“One department member shall be allowed to attend the POST accredited MPPOA Annual Conference and MPPOA Legislative Conference during work hours. The cost of registration and hotel shall be paid by LELS. Meals and transportation for the day or days of training shall be paid by the LELS. Meals and transportation for the day or days of training shall be paid by the City in accordance with its then reimbursement policy. For purposes of this provision, only hours in which the conference is in session shall be considered work hours. The Steward shall be responsible for notifying his/her superiors of such meetings and ensuring covers of his/her work duties during such meetings.”

5. Add HCSP Language to Appendix C

Employees will contribute 2% of gross pay to HCSP. 100% of service payment (sick hours paid pursuant to Article 17, Section 2; vacation hours, holiday hours, compensatory time) will be deposited into HCSP.

6. Article 4, Section 7

Add language to Article 4, Section 7:

“Notwithstanding the terms of Section 7, the Union Steward will not need to punch out when engaged in contract negotiations and discipline matters when representing union members if such meeting occurs during the Steward’s regularly scheduled shift. The Steward shall be responsible for notifying his/her superiors of such meetings and ensuring coverage of his/her work duties during such meetings. The Steward shall only be entitled to compensation for regularly scheduled work hours only, regardless if meeting extends beyond Stewards regularly scheduled shift.”

Administrator Buchholtz reported that the Negotiation Committee is recommending the City Council ratify the 2020/2021 union contract as outlined.

MOTION MADE BY COUNCILMEMBER DELFS TO RATIFY LELS LOCAL #7 PATROL CONTRACT.
ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Approve Arthur Street WTP Engineering Services

Administrator Buchholtz reported that the City solicited proposals for the Arthur Street Water Treatment (WTP) repairs from two firms: Stantec and Short Elliott Hendrickson (SEH). He stated the City evaluated the two proposals to ensure the firms had a good understanding of the project. He stated the outcome of the solicitations was as follows:

Stantec	\$88,604
SEH	\$66,400

Administrator Buchholtz reported that staff is recommending awarding the engineering work the Arthur Street Water Treatment plan repairs to SEH not to exceed the amount of \$66,400.00. He provided the Council with copies of the proposals from both firms.

Councilmember Wendling inquired if the City has worked with SEH in the past. Public Works Director Randall stated that the engineer from SEH designed the Arthur Street Water Plant during the previous employment with Boonestro and is familiar with the project.

Engineer Gravel reported that Stantec is comfortable with the proposal results and are comfortable with SEH performing the work. He stated that the proposal from Stantec had additional inspection hours factored into the quote.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE SHORT ELLIOTT HENDRICKSON (SEH) FOR ARTHUR STREET WTP ENGINEERING SERVICES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel reported that progress is being made on the JP Brooks Housing Project on Monroe Street. He stated that a Site Development Agreement is being prepared and the developer continues to work with the Watershed District approval.

13. Attorney's Report

Attorney Thames reported that he has been working the on JP Brooks Housing Project Development Agreement.

14. Reports

A. Beyond the Yellow Ribbon Report

Mayor Nelson reported that the Beyond the Yellow Ribbon organization will be working with the National Guard to distribute gas cards to those military families in need. He reported that he is working with several local gas stations for the donations. He stated that the volunteers who have helped the Beyond the Yellow Ribbon organization will be recognized at the next City Council meeting on February 3, 2020.

Mayor Nelson provided a recap of the Beyond the Yellow Ribbon events that took place in 2019. He reminded residents of all ages to volunteer with the Beyond the Yellow Ribbon Committee.

15. Other

Councilmember Wendling reported that he will be having surgery on January 13, 2020, and hopes to make a quick recovery and asked for residents to keep him in their thoughts.

A. Administrator Reports

Administrator Buchholtz requested a City Council workshop meeting on Monday, January 13, 2020, at 5:30 PM to discuss the Anoka County improvements to (CSAH 8) Osborne Road, updates to the City's tobacco ordinance and to receive Administrator reports.

Administrator Buchholtz reported that a Letter of Intent to purchase 525 Osborne Road NE was received from Hampton Companies. He stated that a Purchase Agreement should be ready soon for City Council consideration.

Administrator Buchholtz reminded the City Council and residents that the next City Council meeting will be on Tuesday, January 21, 2020, due to observation of the Martin Luther King Jr. holiday.

16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:36 P.M.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer